



The Maharaja Sayajirao University of Baroda

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No. A/MCF/ 612.

Date: 15-10-2011

11 7 OCT 2011

All The Deans/Principals/Heads of the Institutions
The Maharaja Sayajirao University of Baroda
Vadodara.

Reference: Our Letter No 54 Dated 15-04-2011
Subject : Self Finance Courses

Sir/Madam.

With reference to above letter I am directed to inform that the syndicate has resolved as under by Resolution No. 8 of its meeting dated 9th March 2011:

✓ Resolved that receipt of all Self Finance Courses/Higher Payment Courses be credited in the University Accounts and the modus operandi be worked out for its withdrawal by the Director/Course Coordinator, as and when required basis.

✓ Resolved further that each individual Self Finance Courses be audited by Chartered Accountant at their end and audit report be submitted to the Syndicate every year by 31st December of the year.

Resolved further that the Director and the Course coordinator shall be responsible for the procedure to be followed and the audit report to be submitted to the Syndicate.

Resolved further that the Syndicate be informed for non-compliance of the above and the Syndicate may put appropriate penalty for the same.

Resolved further that a separate cell be formed at the University level utilizing the University Fund facilitating & monitoring financial part of the Self Finance Course."

As per above resolution it is requested to deposit all the balances of Self Finance Courses either un spend or not reconciled immediately to M & C fund at the earliest. So you are requested to take further necessary action in this matter and instruct all the Director/Course Coordinator to observe the Syndicate Resolution and to deposit the entire amount lying with them to the University at the earliest.

Yours Faithfully.

[Signature]
Off. Registrar

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Uni. Engineers
Uni. Auditor
I/c CAO.
All college Directors & SFC
Director computer centre.

1/c CAO
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77