

**THE MAHARAJA SAYAJIRAO UNIVERSITY OF BARODA**  
(Construction Division)

**Telephone: 2795512**



BARODA – 390 002

University Engineer

Date:- 23/1/2012

No. CD/

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Tender Notice No.:-

**Short term tender notice**

- 1 Unit rate tenders are invited on behalf of The Maharaja Sayajirao University of Baroda for the work of "Annual contract at unit rate for **Cleaning Campus Area (app. 200acres) & Wash areas in various buildings in the Uni. Campus (except samiala & padra campus) for the year 2011-2012 & 2012-2013(i.e. from 15/2/2012 to 31/3/2013).**"
- 2 Not more than one tender shall be submitted by a contractor or by a firm of contractors. No two or more concerns in which an individual is interested as a proprietor and/or partner shall tender for the execution of the same work. If they do so, all such tenders shall be liable to be rejected.
- 3 Application for issue of tender documents shall be submitted to the Construction Division so as to reach his office not later than 13.00 hours of 3/2/2012.
- 4 Tender document consisting of specifications, schedule(s) of quantities of the various classes of work to be done, the conditions of contract etc; will be issued/sold on payment of ₹ 1000/- on or after 23/1/2012 and up to 13.00 hours of 2/2/2012.
- 5 Copies of plans, other drawings and documents pertaining to the work signed for the purpose of identification by the Accepting Officer or his accredited representatives will be open for inspection by tenderer at the Construction Division office during working hours.
- 6 Tenderers are advised to visit the site sufficiently in advance of the date fixed for submission of the tender. A tenderer shall be deemed to have full knowledge of all the relevant documents, samples, site etc. whether he inspects them or not.
- 7 Submission of a tender by a tenderer implies that he has read this notice and all other contract documents and has made himself aware of the scope and specification of the work to be done and of conditions and other factors bearing on the execution of the works.

- 8 A tenderer should quote in figures as well as in words the rate(s) tendered. The amount for each item should be worked out and the requisite total given. Special care shall be taken to write rates in figures as well as in words, and the amounts in figures only and in such a way that interpolation is not possible. The total amount shall be written both in figure and in words. In case of figures the words 'Rs.' should be written before the figure of rupees and the words 'paise' after decimal figures as for example Rs. 2.50 paise and in case of words the words Rs. "should precede and the words "Ps." should be written at the end. Unless the rates is in whole rupees and followed by the word 'only', it should invariably be up to two places of decimal.
- 9 All rates shall be quoted on the tender form.
- 10 Tender shall be received preferably in person by Construction Division upto 13.00 hrs. upto the 3/2/2012 (date) and shall be opened at 16.00hrs. on same day in the presence of tenderers who may be present.
- 11 E.M.D. amounting to Rs. 20,000.00/- is to be paid in form of D.D. or Bankers' cheque in favour of "The Registrar, The M.S. University of Baroda" at Vadodara. Tenders submitted without E.M.D. shall be rejected.
- 12 A tenderer shall submit the tender which satisfies each and every condition laid down in this notice and tender documents, failing which, the tender will be liable to be rejected.
- 13 The accepting Authority reserves the right to reject any or all tenders without assigning any reasons thereof. The accepting Authority at its discretion will give preference to any of the tenders bearing the same tender rates.

University Engineer

The M.S. University of Baroda,

c.c. to:-

- PS to Vice-Chancellor/I/c. Registrar.
- All Deans & Principal of colleges & Head of Institutions
- Chief Accounts Officer / Internal Auditor / University Engineer / Temp Er. H. N. Shah.
- Case File/Tender Clerk/Despatch file.



The Maharaja Sayajirao University of Baroda  
Vadodara

**Re-Tender**

**NOTICE INVITING QUOTATIONS FOR CAMPUS  
CLEANING AND WASH AREA CLEANING**

Quotations are invited for Annual contract at unit rate for **Cleaning Campus Area (app. 200acres) & Wash areas** in various buildings in the Uni. Campus (except samiala & padra campus) for the year 2011-2012 & 2012-2013

The last date of issuing tender copies is 13.00 hours of 2-2-12 and receiving is till 13.00 hours of 3-2-12. Details can be viewed on The M. S. University of Baroda web site [www.msubaroda.ac.in](http://www.msubaroda.ac.in). The tender copies can be collected from the office of the University Engineer, Construction Division of The Maharaja Sayajirao University of Baroda, Vadodara on payment of tender fees by Cash during 11.00 to 14.00 hours on all working days.

CD/ dated:-23/1/2012

Sd/-

University

Engineer

- PS to Vice-Chancellor / Registrar.
- Director, Computer Centre, with a request to kindly upload it on the University web site.
  - Building Committee members.
  - All the Section Heads of University office.
  - Deans of all Faculties, All Heads of the Department.
  - Principals of all the colleges and Heads of all institutions.
  - Chief warden, All Wardens Halls of Residence
  - Chief Medical officer.
  - Director, Physical Education Department.
  - Press Manager.
  - Co-ordinator of Prof. C.C. Mehta Auditorium,
  - IGNOU (Baroda centre).
  - Supervisor, Uni. Guest House.
  - Director Continuing Adult Education.
  - Librarian, H.M. Library, S.S.M.T. Library, T.K.G. Library
  - President M.S. University Union.
  - Co-ordinator, Publication sales Unit.
- Director, Oriental Institute \ W.R.E.M.I., Samiala/A.I.C.S. Training Centre.
  - Co-ordinator, BBA /BCA / Environmental Science Programme \ F.Y.Unit

**For information and displaying this advertisement on Office  
Notice boards.**



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To,  
M/s. Ami Bureau,  
5, 1<sup>st</sup>, floor,  
Hiravati chambers,  
Opposite Arya Kanya Vidhyalaya.  
Karelibaug, Vadodara.

It is requested to publish above given advertisement in Times of India, Divya Bhaskar, Sandesh and Gujarat Samachar in State level edition once latest by 24/1/2012.

University Engineer

c.c.

- P.S. to Vice Chancellor / Registrar
- U.E. / Despatch file

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Date:- 23/1/2012

**Special Terms and conditions**

1. The wash area will include W.C./s, Urinals, Wash basins, Dados, Floors, Passages, Bathrooms in the block, etc.
2. Each block will be considered as a one unit, irrespective of size and nos. of W.C., Urinals, etc.
3. The contractors shall have to bring his owns materials such as Phenyl, Naphthalene balls, washing powder, cleaning clothes scrubs, brooms, brushes, etc. as per requirement.
4. The wash area will be cleaned twice a day except holidays i.e. before 10.00 A.M. and between 2.00 P.M. to 3.00 P.M.
5. Payment will be done only after satisfactory completion of work certified by the Deans / Head of Institutions / Principal of Colleges / Wardens / etc.
6. Two Naphthalene balls will be put daily into each one of the urinals & wash basins.
7. Approximate nos. of wash area units of the university campus are (a) 350 & (b) 70. This may vary on either side. Payment shall be done as per actual.
8. The wash areas shall have to be cleaned thoroughly and no stains must be found in W.C., Urinals courts, Washbasins, Floor, Walls, etc.
9. No ACID will be used under any circumstances.
10. The campus is spreaded over app. 200 acres of land (except Samiala and Padra campus, Nala & Sama land area).
11. The cleaning work is to executed in such a way that at any place across the campus should look neat and clean in general.
12. Every Faculty/Institution/Mini campus/Residential colony, etc. shall be cleaned.
13. Contractor has to Employee required nos. of Supervisors to monitor the work and get the work certified by the Dean of Faculties / Head of the Institutions / Colony Secretary / Warden and sign the register.

14. The contractor shall be penalized as per the conditions of contract, if involved in damage / theft or any other offensive activity in the campus.
15. The university Authority can terminate the contract any time, if the work done by the contractor is not satisfactory.
16. The contractor has to deposit 10% of the quoted cost of the contract value as a security deposit at the time of agreement, this is refundable after the end of the contract period.
17. 5% of security deposit will be deducted for the R.A. bills.
18. No wild grass, shrubs, plantations be allowed to grow within campus including along the plinth of the buildings.
19. One time up-rooting / removing cost of such cost of plantation be quoted extra in the tender as per Item No. 3.
20. All garbage's to be collected in waste bins placed at different locations and emptying daily.
21. All the working staff of the contractor shall be in uniform and bear an identity batch Compulsory.
22. In case of any dispute the decision of the H'able V.C. shall be final and binding to all.

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I hereby accept above said conditions.

Signature of Contractor  
(with seal)