

PAMPHLET No. 17

THE MAHARAJA SAYAJIRAO UNIVERSITY OF BARODA



(Handbook referred to herein is the University
Handbook-Part-II, 1984 edition)

ORDINANCES

1. **Amendment of Ordinances Nos. 65, 71, and 132 Chapter V Page Nos. 128, 129, and 132 respectively of Hand-Book Part II 1984 as follows: (S.R. No. 28 of 30.5.1998)**
 - O.65 The returning officer shall issue the notice for election on 31st August (30th August if August 31st is a holiday), every Year. The Students who are enrolled at the time of issuing the notice for election shall have the right to vote and/or to contest the election for the respective academic year.
 - O.71 On the last day of the every academic year all the elected members of the executive committee and the Vice-President and the General secretary shall handover the charge of the office to the president.

After the last day of every academic year, the Vice-President and General secretary be invited as observers in the meeting of the Senate till the new election takes place, provided they are students.
 - O.132 The polling will be held by means of printed Ballot papers on 15th Sept. (14th Sept. if 15th is a holiday), every year. The nomination paper shall contain the date of birth of the Proposed candidates, verified by Faculty office.
2. **Amendment in chapter XXI containing Ordinance 173 on page No. 150 of Handbook Part II 1984 subsequently amended/ added vide Pamphlet Nos. 7,10, and 16 (S.R. No.15 dt. 28.8.98.)**

The following Para be added at the end of O.173.

Students who have passed the AISSC Exam from the CBSE as a Private candidate/ External candidate (without keeping necessary attendance) be considered eligible for admission to available higher course of studies at par with the students who have passed the H.Sc. (XIIth Std.) Exam from the Gujarat Secondary Education Board Gandhinagar as a private/External candidate for studies in the Faculties of Arts, Fine Arts, Commerce, and Performing Arts provided they are otherwise eligible.

The amended O.173 be read as under:-

In all cases in which recognition has been given to the examinations of other Universities and bodies as equivalent to the corresponding examinations of this University, such recognition is available only to those Universities and bodies which reciprocate with this University, and applicable only to such students as have attended a regular course of study laid down for the examination at a College affiliated to that University or included among its constituent Colleges, or at an institution recognized by the body concerned. Provided always that a student who has passed in Intermediate Examination of another University or Board shall not be deemed to have passed an examination equivalent to the Intermediate Examinations of this University, unless he shall have after passing the Matriculation, Entrance or other examination entitling him to admission to that University or Board, kept attendance for a period of two years at a College affiliated to that University or included among its constituent Colleges or at an institution recognized by the Board, before passing the said Intermediate Examination.

Notwithstanding any thing contained herein above as Students who have passed Higher Secondary Examination in general stream. As External/Private candidate from the Gujarat Higher Secondary Education Board, Gandhinagar be considered eligible for admission to available higher courses of studies to the Faculty of Arts, Faculty of Fine Arts, Commerce and Performing Arts provided they are otherwise eligible.

The students who have passed the A.I.S.S.C. Examination from the C.B.S.E. as a Private candidate/External candidate (without keeping necessary attendance) be considered eligible for admission to available higher courses of studies at par with the students who have passed the H.Sc. (XII th Std.) examination from the Gujarat Secondary Education Board, Gandhinagar as a Private/External candidate for studies in the Faculties of Arts, Fine Arts, Commerce and Performing Arts, provided they are otherwise eligible.

3. Amendment in Para No. 4 of O.198 H on Page No. 188 of HB Part II 1984 subsequently amended vide Pamphlet No. 1,4,8,12 and 16.

(S.R. No. 3 (6) of 26.2.99.)

"The remuneration of the Teaching Assistant shall be Rs. 6000 p.m. and shall be effective from 1st March 1999.

After amendment the O.198 H be read as under:

When the Selection Committee has not been able to recommend sufficient number of candidate/s for the post of Professor, Reader, Lecturer, Senior Instructor or a Temporary Leave vacancy occurs in these posts and there is a need to make some arrangement immediately for teaching, the Vice-Chancellor shall have power to make appointments of the persons as "Temporary Lecturer" against the vacant post of Professor, Reader, Lecturer or Senior Instructors who fulfills the required qualifications with good academic records as per G.R. No. MIS/1 189 /5213/KH dated 12.2.90 as amended from time to time by the Government for a period not exceeding one year. The Temporary Lecturer shall receive the minimum pay of the scale of Lecturer. Such appointment shall be made by giving advertisement in Local News paper and be reported to the Syndicate.

"Provided further that in case of temporary appointment in any subject or subjects other than the subjects in the Faculty of Technology and Engineering and Polytechnic candidates who have cleared Eligibility Test for Lecturer conducted by UGC/CSIR or similar test accredited by UGC or have submitted Ph.D. thesis or completed M. Phil degree by 31st Dec. 1993 are not available, then such appointment be made with candidate having qualification under existing requirements (old rules).

Notwithstanding anything contained in O.198-H The Vice-Chancellor is authorised to consider the appointment of Teaching Assistant in case where qualified Temporary Lecturers are not available. The Teaching Assistant to be appointed must meet the Educational Qualification and exception be made only in terms of requisite years of experience for the post.

The remuneration of the Teaching Assistant shall be Rs. 6000/- p.m. net and shall be effective from 1.3.99.

4. **Amendment of clause No. 1 of the existing Ordinance 203 meant for casual Leave subsequently amended vide pamphlet No. 5 (S.R. No. 3 (4) of 18.4.98).**

O.203 (1) has been amended to read as under:

CASUAL LEAVE

1. An employee of the University will be entitled to maximum of 12 days' casual leave in a academic year (July to June) subject to the condition that :-

- (a) in the case of an employee other than a Press worker and Medical Personnel under Class I & II categories, ordinary not more than 7 days' casual leave.
- (b) in the case of Press worker ordinarily not more than 5 days' casual leave and
- (c) in the case of Medical Personnel under Class I & II categories ordinarily not more than 7 days' casual Leave

shall be enjoyed at a time to be extended to 9 days in the case of a Press worker, 10 days in the case of Medical Personnel under class I and II categories and 10 days in the case of any other employee only in exceptional circumstances.

Provided however that :

- (i) in case of the member of the administrative staff working in the Maharaja Sayajirao University Press, the maximum period of such leave shall be 20 and
- (ii) in the case of Medical Personnel Under Class I and II categories of the Uni. Health Centre, the maximum period of such leave shall be 16.

5. Amendment of 0.210 of Hand-Book Part -II 1984 subsequently amended vide Pamphlet Nos. 2,3,5, and 8. (S.R. No. 3 (3) of 18.4.98).

O.210 has been amended to read as under:-

MATERNITY LEAVE

O.210 :

- 1 (A) (i) A competent authority may grant to a Female employee in Permanent employment, maternity leave for a period of 135 days from the date of its commencement. Such leave will not be debited to her leave account.
- (ii) A competent authority may grant to a male employee (including an apprentice) with less than two surviving children, Paternity leave for a period of 15 days during confinement of his wife. Such leave is not debited to a leave account and may be combined with any other kind of leave. It may not normally be refused under any circumstances.
- (B) (i) Female employee with two or more surviving children shall not be granted maternity leave in case of abortion or Medical Termination of Pregnancy (MIP)

- (ii) Female employee having one child or no children shall be granted maternity leave not more than seven working days in case of abortion or Medical Termination of pregnancy (MIP)
- (iii) Maternity leave in case of abortion or Medical Termination of Pregnancy will be granted only one during five years.

2. A competent authority may grant maternity leave as mentioned in sub-clause (1-A (i) and b) above to female University employees, not in permanent employment, subject to the proviso that the concession of maternity leave will be admissible only to those temporary female employees who have put in atleast one year of continuous service.

Provided further that no leave under Sub-Clause (1 A (i) & B) and (2) of the above Ordinance shall be granted to a female University employee who at the time where application for grant of leave is made has two or more living children.

3. The leave salary admissible during the period of maternity leave shall be regulated as follow:

- (a) In case of female employees in permanent employment and in case of temporary female employees who have put in two years' continuous services, the leave salary admissible will be the salary, which the employee would have received, if she were on duty.

University employee appointed on probation on a permanent post should be regarded as an employee in permanent employ for this purpose.

- (b) In case of temporary female employees who have put in continuous service for a period of one year or more but less than two years, the leave salary admissible will be half the salary which the employee would have received, if she were on duty.

4. Leave of any kind may be granted in continuation of Maternity leave, if the request for its grant is supported by a medical certificate from the University Chief Medical Officer.

Henceforth the rules shall be automatically made applicable to University Employees as and when revised by the State Government from time to time.

The above amendment be made applicable w.e.f. 8.2.1998

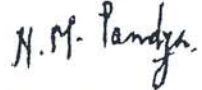
6. **Amendment of clause No. 1 of O.212 C on Page No. 225 of Hand -Book Part II 1984 subsequently amended vide Pamphlet Nos. 2 and 5 (S.R. No. 3(1) of 22.12.98 and 3 (6) of 29.1.99.**

Clause No. 1 under O.212 C has been amended to read as under :

O.212C (1)A permanent member of the staff who is below 55 years of age or who has atleast five years of service to put up before the age of superannuation whichever is later on the date of proceeding on leave and who has put in atleast five years' continuous active service in the University is eligible for leave under this Ordinance, For a second or subsequent request for leave under this Ordinance, it is necessary that he has put in each time another period of atleast five years' continuous active service."

Vadodara
Dated : 13-03-1999

By Order,



(N.M.Pandya)
I/c. Registrar