

# PAMPHLET NO.11

## THE MAHARAJA SAYAJIRAO UNIVERSITY OF BARODA



(Hand-Book referred to herein is the University  
Hand-Book Part-II, 1984 edition)

### ORDINANCES

1. Additions/amendments in O.198-B on Page Nos. 164 to 186 of H.B. Pt. II, 1984, subsequently substituted and amended vide Pamphlet No. 1, Pamphlet No. 2, Pamphlet No. 7 and Pamphlet No. 8. (S.R. No. 19 of 11-6-93 and S.R. No. 2(13) of 28-8-93)
  - A. The following additions are made under O.198-B under S.R. No. 19 dated 11-6-93.

#### FACULTY OF JOURNALISM AND COMMUNICATION

##### PROFESSOR

1. An eminent scholar with published work of high quality, actively engaged in research. Ten year's experience of teaching and/or research, experience of guiding research at Doctoral level.

OR
2. Ph.D. with atleast five years experience in the field of Journalism and/or Communication.

OR
3. An outstanding scholar with established reputation who has made significant contribution to knowledge.
4. Specialisation in the area of Journalism and/or Communication.

**LECTURER**

**(A) LECTURER-JOURNALISM**

Master's degree in any discipline with atleast 55% marks or its equivalent grade with five years of work experience in the field of Journalism.

The clause of experience will be relaxed in case of candidate holding Bachelor's Degree or Post-graduate Diploma in Journalism.

**OR**

Master's Degree in Journalism with atleast 55% Marks and or its equivalent grade.

**(B) LECTURER IN COMMUNICATION**

Master's Degree in Media or Communication with atleast 55% marks of its equivalent grade.

**OR**

Master's Degree in any discipline with atleast 55% marks of its equivalent grade and a Diploma/Degree in Communication with two years experience in the field of Communication.

**B. The amendments in O.198-B in connection with the minimum qualifications prescribed for the recruitment of Professors and Readers except in the Faculties of Technology & Engineering, Fine Arts, Performing Arts, Management Studies and Polytechnic are made under S.R. No. 2(13) dtd. 28.8.93.**

The amended portion of O. 198-B be read as under :

**PROFESSOR**

An eminent scholar with published work of high quality actively engaged in research with 10 years of experience in postgraduates teaching and/or research at the University/National level Institutions, including experience or guiding research at doctoral level.

**OR**

An outstanding scholar with established reputation who has made significant contribution to knowledge.

**READER (OPEN SELECTION)**

Good academic record with a doctoral degree or equivalent published work. Candidates from outside the university system in addition shall also possess atleast 55% marks or an equivalent grade at the Master's degree level.

Eight years experience of teaching and/or research including upto 3 years for research degrees and has made some mark in the areas of scholarship as evidenced by quality of publications, contribution to educational renovation, design of new courses and curricula.

**CRITERIA For Determining Good Academic Record :**

- (i) A candidate holding a Ph.D. Degree should possess atleast a second class Master's degree , or
- (ii) A candidate without, a Ph.D. degree should possess a high second class Master's degree and Second Class Bachelor's Degree, or
- (iii) A candidate not possessing Ph.D. degree but possessing Second Class Master's degree should have obtained First Class in the Bachelor's degree.

Minimum qualifications prescribed for recruitment to the post of Lecturers in Faculty of Arts, Science, Commerce, Home Science, Law, Education & Psychology, Social Work, Physical Education, except Faculty of Fine Arts, Performing Arts, Technology & Engineering; Polytechnic, Medicine, Management Studies, Sanskrit Mahavidyalaya and Oriental Institute and Journalism and Communication.

**LECTURER**

Good academic record with atleast 55% marks or an equivalent grade at Master's degree level in the relevant subject from an Indian University or an equivalent degree from a foreign University with minimum of two years or research experience of teaching and /or research.

**CRITERIA For Determining Good Academic Record :**

"Good academic record shall be an average record of Third Year (Final Year) Degree and Master degree. Assessment which would atleast be 52.5% or M.Phil or Ph.D."

"The requirement of experience may be waived in case of M.Phil degree holders."

(Note : The entire relevant portion of Ordinance is reproduced but the additions/ modifications are done only in the Clauses which are printed with dark black letters)

2. **Amendment of Clause No. 5 of O.198-BB newly added vide Item No. 4 Pamphlet No. 2. (S.R. No. 27 of 11-6-93)**

Clause No. 5 of O.198-BB has been amended to read as under :

(5) The Selection Committee for such teachers shall consist of :

- |  |   |                              |
|--|---|------------------------------|
| (a) Vice-Chancellor-Chairman   | ] | Atleast one shall be present |
| (b) Pro-Vice-Chancellor  |   |                              |
| (c) The Dean of the Faculty concerned  | ] | Atleast one shall be present |
| (d) The Head of the Department of the Faculty concerned.   |   |                              |
| (e) Two experts in the subject to be appointed by the Vice-Chancellor of which atleast one shall be present.   |   |                              |
| (f) Whenever a vacancy exists in College or institution the Principal or Head of the Institution concerned be also invited as member of the Committee. Similarly in such cases the Head of the Department of that College or Institution concerned, if any, be also associated with the Committee as member. |   |                              |

(Note :The entire portion of Ordinance is reproduced but the additions/modifications are done only in the Clauses which are printed with dark black letters)

3. **Revised Ordinances 209, 209-A and 209-B regarding Duty Leave, Sabbatical Leave and Study Leave as Approved under S.R. No. 2(4) of 11-6-93 and S.R. No. 2(1) of 28-8-93.**

**O.209 DUTY LEAVE ON FULL PAY WITH ALLOWANCES**

Duty Leave on full pay with allowance will be granted to the university employees for the purposes shown below.

1. **Purposes :**

- 1.1 To attend National and International Conferences, Symposiums, Seminars, Workshops etc.
- 1.2 To deliver National lectures or other lectures on invitation from the Organisation like other Universities, Government of India, State Government and similar other Semi-Government agencies.

**READER (OPEN SELECTION)**

Good academic record with a doctoral degree or equivalent published work. Candidates from outside the university system in addition shall also possess atleast 55% marks or an equivalent grade at the Master's degree level.

Eight years experience of teaching and/or research including upto 3 years for research degrees and has made some mark in the areas of scholarship as evidenced by quality of publications, contribution to educational renovation, design of new courses and curricula.

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- (i) A candidate holding a Ph.D. Degree should possess atleast a second class Master's degree , or
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Minimum qualifications prescribed for recruitment to the post of Lecturers in Faculty of Arts, Science, Commerce, Home Science, Law, Education & Psychology, Social Work, Physical Education, except Faculty of Fine Arts, Performing Arts, Technology & Engineering, Polytechnic, Medicine, Management Studies, Sanskrit Mahavidyalaya and Oriental Institute and Journalism and Communication.

**LECTURER**

Good academic record with atleast 55% marks or an equivalent grade at Master's degree level in the relevant subject from an Indian University or an equivalent degree from a foreign University with minimum of two years or research experience of teaching and /or research.

**CRITERIA For Determining Good Academic Record :**

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| (c) The Dean of the Faculty concerned  | } | Atleast one shall be present |
| (d) The Head of the Department of the Faculty concerned.   |   |                              |
| (e) Two experts in the subject to be appointed by the Vice-Chancellor of which atleast one shall be present.   |   |                              |
| (f) Whenever a vacancy exists in College or institution the Principal or Head of the Institution concerned be also invited as member of the Committee. Similarly in such cases the Head of the Department of that College or Institution concerned, if any, be also associated with the Committee as member. |   |                              |

(Note : The entire portion of Ordinance is reproduced but the additions/ modifications are done only in the Clauses which are printed with dark black letters)

3. **Revised Ordinances 209, 209-A and 209-B regarding Duty Leave, Sabbatical Leave and Study Leave as Approved under S.R. No. 2(4) of 11-6-93 and S.R. No. 2(1) of 28-8-93.**

**O.209 DUTY LEAVE ON FULL PAY WITH ALLOWANCES**

Duty Leave on full pay with allowance will be granted to the university employees for the purposes shown below.

**1. Purposes :**

- 1.1 To attend National and International Conferences, Symposiums, Seminars, Workshops etc.
- 1.2 To deliver National lectures or other lectures on invitation from the Organisation like other Universities, Government of India, State Government and similar other Semi-Government agencies.

- 1.3 To attend short term Educational Training/Research Programmes and/or such other engagements.
- 1.4 For availing fellowships such as Fulbright, Commonwealth etc. where in U.G.C. has given commitment as per bi-partite agreement to give Duty Leave and which are not for doctoral studies, leave may be granted as per periods mentioned in the fellowships.
- 1.5 The above leave can be granted solely for the object of increasing their educational proficiency which would subsequently become useful to the Department /Faculty /University.

## 2. Eligibility for such leave :

Duty leave can be granted subject to the following conditions :

- 2.1 The employee who is regularly appointed either on probation or on confirmed basis or on temporary basis but completed 5 years continuous service without break in the university services.
- 2.2 The employee concerned has to present paper, which will have to be accepted by the sponsoring agency if it is for attending Conference/Seminar.
- 2.3 The employee who is invited to Chair one of the session of the Conference or to give a key note address or to lead the Seminar/Workshop or discussion group, etc.
- 2.4 The employee who is deputed by the University on its own or is invited by the Government of India, University Grants Commission, State Government or any other Universities and also National or International reputed Educational institutions, the invitation letter must come through the Head of the respective institution.

## 3. Application :

- 3.1 The application must be presented in a prescribed proforma.
- 3.2 The application should be sent through the Head, Dean and the Head/Dean should give specific remarks whether his deputation can be useful to the Department concerned and if so, in what way.

- 3.3 All the attested copies of all the relevant documents i.e. invitation letter, evidence of acceptance letter etc. should be attached with the application.
- 3.4 Normally the employee concerned should apply for such leave well in advance i.e. atleast one month before. However, in emergency this condition can be relaxed.
4. Quantum of leave :
  - 4.1 Such duty leave/s can only be granted for the days of Conference/Seminar/Symposium/Workshop/Lectures etc. plus days of travel. However in cases where international excursion fare has to be availed of the leave may be granted for 14 days.
  - 4.2 Such leave/s can be granted for a maximum period of 30 days In fiscal year. However, in case of UGC invitation for national lectures or when awarded Fellowships from National/International agencies such period can exceeds 30 days.
  - 4.3 Such leave/s can be granted for the duration of the such fellowship when a teacher has received fellowship such as Commonwealth, Fulbright etc., where the U.G.C. has given commitment as per bi-partite agreement to give duty leave.
5. Other Conditions :
  - 5.1 No substitute appointment can be made against the employee proceeded on such leave. The work will have to be shared by the colleagues working in the department.
  - 5.2 Only vacations and public holidays can be prefixed and suffixed.
  - 5.3 The employee who is granted duty leave of more than 30 days has to give brief report of the deliberations of such Conferences, Workshops, lectures etc. within 30 days from the date of his joining after enjoying the leave failing which his next salary will be withheld till the time the report is submitted.
6. Authority to Sanction Leave (National or State Level) :
  - 6.1 If such conference is organised by the State Government, Govt. of India,



University Grants Commission, Other Universities and the invitation is received by name and the period of such leave does not exceed 15 days including days of travel in a fiscal year, the Deans/Heads of institutions be allowed to grant such duty leave under intimation to the University subject to the condition that they have to observe the eligibility prescribed for the same in these rules.

- 6.2 If the period of such leave for attending conferences etc. as mentioned above exceeds 15 days but is upto one month the same can be granted by the Vice-Chancellor. Beyond one month such leave can be granted by the Syndicate.
  - 6.3 If the Conference/Seminar, etc. is organised by the agencies other than above i.e. by Private Associations, Federations etc. such duty leave can be granted upto the period of one week by the Dean, 15 days by Vice-Chancellor and beyond that by the Syndicate.
  - 6.4 When a period of leave exceeds beyond three months the teacher concerned shall have to sign a bond to serve the University for double the period of the duration of the leave. In case of violation of the condition of the Bond the employee concerned has to pay the salary of the period for which the leave is granted, to the University as liquidated damages.
7. International Leave :
- 7.1 (a) So far as the International Conference/Seminar and other engagement are concerned such leave can be granted upto the period of 20 days by the Vice-Chancellor, if the T.A.D.A. etc. are not to be borne by the University or are to be borne from the University Grants Commission unassigned grant subject to conditions as mentioned in the foregoing paras. Beyond 20 days such leave will be granted by the Syndicate depend upon norms prescribed above.
  - (b) A teacher can attend international Conferences/Seminars and other engagements upto a total of 20 days including days of travel in fiscal year.
8. No other leave except due leave shall be granted till completion of six months from the date of joining services after availing the leave.

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**O.209-A SABBATICAL LEAVE**

The Syndicate may grant on the consideration of the application in the prescribed form by a permanent whole time University Teacher in the service of the University.

- (a) With not less than 10 years of continuous service

**OR**

- (b) Teachers who have come to this University from the Other Universities, and Institutions if they have had a minimum of 10 years experience in previous position and have a continuous service of a minimum of 5 years in this University : Sabbatical Leave for a period not exceeding 1 year including vacation if any and without any additional period for joining duties etc. subject to the terms and conditions stated below :

- (i) The Sabbatical leave shall be on full pay and all other Allowances except charge allowance. No other rights or privileges of the University Teacher shall be adversely affected on account of grant of such leave.
- (ii) No substitute appointment shall be made during the leave period of the University teacher and his work will be shared by his colleagues during the leave period.
- (iii) Sabbatical leave shall be granted solely for the object of increasing their proficiency and usefulness to the University, for which the Syndicate shall be the sole judge. The sabbatical leave will not be granted for any study leading to a degree nor will it be granted for publication of dissertation/thesis.
- (iv) This leave shall not be granted to a University teacher who at the time of completion of such leave has less than three years service to be put in before attaining age of superannuation.
- (v) (a) No University teacher shall be entitled to enjoy such leave for more than two times during his entire span of service in the University.
  - (b) (i) The second chance for such leave shall not be granted before completion of seven years after resuming duties at the end of first period of such leave.

- (ii) **A University teacher having enjoyed sabbatical leave will have to serve University for double the period of time of the leave enjoyed. The University teacher shall have to sign a bond to this effect. In case the condition of the bond is violated by the teacher concerned then he has to pay back to the University the Salary which is paid to him during the sabbatical leave period by way of liquidated damages.**
- (c) **For the purpose of calculating the period of Seven Year's mentioned in (b) above, if the University teacher is away from duty for any reason whatever, for a period exceeding three months (excluding vacation) during the said period of Seven Years, such excess shall be made good by extending accordingly the said seven years period.**
- (d) **If there are two applicants from the same department than the person who has not availed of the leave earlier will be given priority.**
- (vi) **If any period is prefixed and/or suffixed to Sabbatical leave, the said vacation period shall also count towards the total period for Sabbatical leave.**
- (vii) **A University teacher on Sabbatical leave shall not take up during the period of such leave any regular appointment under another Organization in India or abroad or shall not do any work such as private practice or consultancy.**
- He/She may however, be allowed to accept a fellowship or scholarship, or teaching and research assignment with honorarium or any other form of assistance other than regular appointment.**
- (viii) (a) **The Programme be followed during the Sabbatical leave shall be submitted alongwith the leave application for consideration and approval by the Syndicate.**
- (b) **The proposed programme prior to submission for Syndicate's approval will be scrutinized by a Committee at Faculty level. The members of the scrutiny committee shall be : Dean of the Faculty concerned, Head of the Department concerned and one expert to be nominated by the Vice-Chancellor.**
- (c) **On return from leave, the report should be submitted within 30 days failing which his next salary will be withheld till the time he**

submits the report. The report will be considered by the Faculty level Committee to ascertain if objectives mentioned in the proposal have been met. The report with the comments of the Committee will be sent to the University.

- (d) If the Faculty level committee comments that the objectives of the proposal have not been met, the report and comments will be placed before the Syndicate for consideration as per rule (viii)(f).
- (e) On return of leave, the teacher shall report to Committee duly appointed by the Syndicate to see if the report submitted is as per the programme envisaged as under (viii) (a) and as per the proposal submitted by the teacher.
- (f) If the report submitted violates the originally proposed programme the Syndicate may revoke the leave granted and recover the dues.
- (g) Any modifications in a proposed programme that has been sanctioned for Sabbatical leave will be reconsidered by the Syndicate. Such modified proposals should be forwarded through proper channels.
- (ix) Subject to over all limit not more than 20 teachers of the University be allowed to be on sabbatical leave. At one point of time not more than one teacher from one department and one teacher from Padra College shall be allowed to be on sabbatical leave. In a financial year not more than 10 teachers shall be granted sabbatical leave under this Ordinance.
- (x) No other leave except due leave, and duty leave not exceeding 15 days shall be granted till completion of one year from the date of joining the service after availing the leave.

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#### **O.209 B-STUDY LEAVE**

- (A) The Syndicate may grant study leave to the teacher other than a Professor for any of the educational purpose stated below :

To pursue a special line of study of research directly related to his work in the University organisation and methods of education giving full plan of work, which may be got approved in advance.

(B) (i) Study Leave may be granted to a permanent wholtime teacher (other than a professor of the University) with not less than two years continuous service to pursue a special line of study or research directly related to his work in the University organisation and methods of education giving full plan of work.

(ii) Study leave shall not be granted for more than two years in the first instance. In exceptional cases in which the Syndicate is satisfied that extension is unavoidable on academic grounds and necessary in the interest of the University, study leave may be extended for a period not exceeding one year.

The period of study leave shall in no case, exceed three years in all.

Notwithstanding anything contained above, where a teacher is to be granted study leave under QIP (Quality Improvement Programme) the duration of the Study leave be granted as per the provisions and conditions required under the said programme.

However, the application of such leave under this programme is to be routed through the University well in advance i.e. atleast two months before the same is required to be forwarded to QIP authorities. This will enable the University to process the same through appropriate authorities for making commitment of such leave.

(iii) Study leave shall not be granted to a teacher who is due to retire within three years of the date on which he is expected to return to duty after the expiry of study leave.

(iv) Study Leave may be granted more than once provided that not less than five years have elapsed after the teacher returned to duty on completion of earlier spell of study Leave. For subsequent spell of study leave, the teacher shall indicate the work done during the period of earlier leave as also give details of work to be done during the proposed spell of study leave.

(v) No teacher, who has been granted Study leave shall be permitted to alter substantially the course of study or the programmes of research without prior permission of the Syndicate. When the course of Study falls short of study leave sanctioned, the teacher shall resume duty on the conclusion of the course of study.

- (vi) The teacher granted study leave would be entitled to continue to draw their total emoluments for the duration of the study leave in addition of Scholarship/Fellowship allowance not exceeding Rs. 1000/- p.m. obtained by the teacher from any other source. The necessary increment will also be sanctioned as and when due. However, the amount of emoluments payable to the teachers on study Leave shall be reduced subject to the provision of Sub-Clauses (vii) and (viii) below :
- (vii) The amount of Scholarship/Fellowship or other financial assistance that a teacher granted study leave has been awarded, will not preclude his being granted study leave with pay and allowances but the scholarship etc. so received shall be taken into account in determining the pay and allowance on which the study leave may be granted.

The Following guidelines may apply while determining the admissibility of pay and allowance where financial assistance is received by a teacher is :

- (a) \$ 20,000 or above per annum leave shall be granted without pay :
- (b) \$ 10,000 and above but less than \$ 20,000 per annum leave on half pay and
- (c) Less than \$10,000 per annum leave with full pay.
- (d) If the financial assistance secured for study within the country is more than Rs. 1,000/- p.m. the amount in excess of the said Rs. 1,000/- shall be deducted from the total emoluments payable to the teacher.
- (viii) If a teachers, who is granted Study Leave is permitted to receive and retain any remuneration in respect of part-time employment during the period of Study Leave he shall ordinarily not be granted any study leave salary, but in cases, where the amount of remuneration received in respect of part-time employment is not considered adequate the Syndicate may determine the study leave salary payable in each case.

- (Note :** It shall be the duty of the teacher granted Study Leave to communicate immediately to the University amount of financial assistance in any form received by him during the course of study leave from any person or Institution whatsoever.)
- (ix) Subject to the maximum period of absence from duty on leave not exceeding three years, study leave may be combined with earned leave, half-pay leave or vacation provided that the earned leave at the credit of the teacher shall be availed of at the commencement of the study leave shall be deemed to begin to run on the expiry of the vacation.
  - (x) The period of Study Leave shall count as service for purposes of retirement benefits, provided that the teacher rejoins the University on the expiry of his Study Leave and serves for the period for which the bond has been executed.
  - (xi) Study Leave granted to a teacher shall be deemed to be cancelled in case it is not availed of within six months of its sanction provided that where study leave granted has been so cancelled, the teacher may apply again for such leave.
  - (xii) A teacher availing of study Leave, shall undertake that he shall serve the University continuously for double the period of Study Leave subject to a maximum of three years from the date of his resuming duty after expiry of the Study-Leave.
  - (xiii) **A Teacher :**
    - (a) Who is unable to complete his studies within the period Leave granted to him OR
    - (b) Who fails to rejoin the service of the University on the expiry of his Study Leave, OR
    - (c) Who rejoins the service of the University but leaves the service without completing the prescribed period of service after rejoining the service, OR
    - (d) Who within the said period is dismissed or removed from the service by the University, shall be liable to refund to the

University the amount of leave salary and allowances and other expenses incurred on teacher or paid to him or on his behalf in connection with the course of study : Provide that if a teacher has served in the University for a period of not less than half the period of service under the Bond on return from Study Leave he shall refund to the University half of the amount calculated as above. In case the teacher has been granted Study Leave without pay and allowances, he shall be liable to pay to the University an amount equivalent to his four months pay and allowances last drawn as well as other expenses incurred by the University in connection with the course of Study.

**Explanation :**

If a teacher asks for extension of Study Leave and is not granted the extension but does not rejoin duty on the expiry of the leave originally sanctioned, he will be deemed to have failed to rejoin the service on the expiry of his leave for the purposes of recovery of dues under these rules.

- (e) Notwithstanding with the above, the Syndicate may order that nothing in these rules shall apply to a teacher who, within three years of return to duty from Study Leave is permitted to retire from service on Medical grounds.
- (xiv) (a) After the leave has been sanctioned, the teacher shall before availing of the leave, execute a bond in favour of the University in the prescribed form undertaking to serve the University for not less than double the period of Study Leave sanctioned to him on full/half or no pay subject to a maximum period of three years.
- (b) In addition to executing a bond as aforesaid the teacher shall have to provide two sureties of the permanent employees of his own or higher rank when study leave is granted to him on full pay on one surety when Study Leave is granted to him on half pay or give security of immovable property to the satisfaction of the University or a Fidelity Bond of an Insurance Company or a Guarantee by a Scheduled Bank. The sureties furnished should be acceptable to the University. The surety clause shall form part of the study leave bond and the persons giving surety shall be liable to pay to the University the amount recoverable from the teacher concerned on his failure to fulfil the obligations of the Bond.



- (xv) (a) A teacher who has been granted Study Leave shall submit to the Registrar six monthly report of the progress in his studies through the Supervisor and/or the Head of the Institution. This report shall reach the Registrar within one month after the expiry of every six months of Study Leave. If the report does not reach the Registrar within the time limit specified, the payment of salary may be deferred till the receipt of such report.
- (b) A teacher who has been granted Study Leave to pursue a special line of Study of research to be conducted within the University will have to apply in advance with full details of the research to be conducted. This project or research will be examined by the Committee consisting of Dean of the Faculty concerned, Head-of-the Department concerned, guide concerned in case of Ph.D. two teacher of Department/Faculty and on the basis of the recommendations of the Committee the questions about granting of leave will be decided by the Syndicate. Once the leaves is granted, such teacher will also submit six monthly progress report. This report should reach the Registrar within the expiry of six months of the Study Leave, which will be evaluated by the said committee, as referred to above. On the basis of the report of the said committee if the Vice-Chancellor feels that no satisfactory progress is made, the leave granted be withdrawn.
- (c) The teacher who is granted study leave as per (b) above, is expected to devote time for teaching work at the Department as and when required by the Head of the Department and the Dean of the Faculty concerned.
- (xvi) Subject to the over all limit of not more than 30 teachers of the University who may be allowed to be on a study leave at any one point of time not more than one teacher from any one Department and not more than two teachers from Padra College shall be allowed to be on Study Leave at one, and the same time. In a financial year not more than 10 teachers will be granted Study Leave under this Ordinance.
- (xvii) No other leave except due leave and duty leave not exceeding 15 days shall be granted till completion of one year from the date of joining services after availing the leave.

(Note : The entire Ordinance is reproduced but the additions/modifications are done only in the Clauses which are printed with dark black letters)

**4. Amendment of Clause No. (vii) of O.221 on page No. 236 of H.B. Pt. II. 1984 subsequently amended vide Pamphlet No. 4 (S.R. No. 39 of 26-11-93).**

Clause No. (vii) of O.221 has been amended to read as under :

- (vii) The Scholarship will be tenable for a period of three years from the date the

candidate concerned accepts the award, subject to the condition that he/she should submit six monthly Progress Report through his/her Guide, Head of the Department and Dean of the Faculty concern, failing which or if the progress is found unsatisfactory, his/her scholarship may be discontinued by the Vice-Chancellor.

5. Amendment of O.259-C on page No. 256 of H.B.Pt. II. 1984 (S.R. No. 2 (1) 26-11-93.

O. 259-C has been amended to read as under :

The persons engaged with the previous permission of the Vice-Chancellor in the work of distribution and collection of Scarves and accounting work as well as the persons engaged in the work of distribution of Degrees etc. shall be paid incidental expenses as sanctioned by the Vice-Chancellor. Such expenditure is to be charged to the Budget Head-Convocation.

6. Substitution in O. 260-C on page No. 275 of H.B. Pt. II 1984 and subsequently substituted vide Pamphlet No. 2 and Pamphlet No. 7 (S.R. No. 2 (3) 28-8-93)

The relevant figure Rs. 20/- appearing in paras 1,2, and 4 under the O.260-C be substituted by the figure 'Rs. 30/-'.

The above revised rates will be effective from 1-9-1993.

7. Addition in O.261 on Page No. 297 of H.B. pt. II. 1984 (S.R. No. 2 (9) 28-8-93)

The following new nomenclature and other information shown against each be added under the new head XII Faculty of Journalism and Communication under O.261:

1.	2	3	4	5
<b>XII Faculty of Journalism and Communication</b>				
1	B.J.C.	Once	Two months before the examination	Rs. 65/- (Rs. 60/-for Exam fee and Rs. 5/- for marksheet)

Vadodara :  
Dated : 8-12-1993

By Order  
D.P. CHHAYA  
University Registrar