## THE MAHARAJA SAYAJIRAO UNIVERSITY OF BARODA

- PLEASE READ BELOW-MENTIONED INSTRUCTIONS CAREFULLY BEFORE FILLING UP THE APPLICATION FORM.
  - The posts mentioned above are purely on temporary, time gap, time bound basis. It does
    not give any privileges to be an employee of the university.
  - 2. The application should be sent in prescribed format available on msubaroda.ac.in website.
  - The envelope containing the application must be super-scribed with the name of the post applied.
  - 4. The candidate applying for more than one post requires to submit separate application along with the prescribed fees. There should be separate envelopes for each post applied for.
  - 5. The candidates must possess the required qualifications on the last date of application.
  - The candidates should enclose self-attested copies of MARK-SHEETS/ GRADE-SHEETS and passing certificates of degree examination passed by them.
  - 7. The candidates will have to produce the original copies of all certificates and documents submitted by him/her at the time of interview for verification.
  - 8. Each application should be accompanied by application form fee in the form of a bank draft of Rs.200/- (Rs.50/- for SC/ST candidates) drawn in favour of "COORDINATOR Self Finance Courses, Polytechnic, The Maharaja Sayajirao University of Baroda" and payable at Vadodara. The candidate must write his/her full name and the post applied for on the back side of the demand draft. This amount shall not be accepted in cash, money order and postal order or through any other financial instrument except through bank draft. The application fee is non-refundable and no enquiries will be entertained in this regard.
  - 9. Canvassing, directly or indirectly, will be treated as a disqualification.
  - 10. If the number of candidates possessing minimum qualifications is large, the University reserves the right to short-list the candidates on the merit-based criteria for the purpose of calling candidates for personal interview.
  - 11. The University reserves the right not to fill up any or all of the advertised posts and no claim can be made against the same by any applicant.
  - 12. The candidates, if called for personal interview, shall have to attend the personal interview at their own expense.
  - 13. All the details in the notification are subject to correction or alteration.

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